

House Offer Cover Letter Example

Applicant's Name and Address

[Your Name]

[Your Street Address]

[City, State ZIP Code]

[Email Address]

[Phone Number]

Date

[Date]

Recipient's Name and Address

[Seller's Name]

[Seller's Street Address]

[City, State ZIP Code]

Re: Offer to Purchase [Property Address]

Dear [Seller's Name],

I am writing to formally express my sincere interest in purchasing your home at [Property Address]. After touring the property, I was immediately drawn to its unique features and the warmth it exudes. I envision myself and my family creating wonderful memories here.

Please know that my offer is both competitive and heartfelt. I have attached my offer details and pre-approval letter for your review. I am ready to work with you on a timeline that works best for you, and I assure you of a smooth and timely closing process.

Thank you very much for considering my offer. I am truly hopeful for the opportunity to become the next proud owner of your lovely home.

Sincerely,

[Your Name]