

LEGAL NOTICE FOR NON-PAYMENT UNDER CONTRACT

Date: [Insert Date]

To,

[Recipient Name]

[Designation]

[Company/Organization Name]

[Address]

Subject: Legal Notice for Non-payment under Contract dated [Insert Contract Date]

Dear [Recipient Name],

This legal notice is hereby issued to you with respect to the Contract entered between [Your Name/Company Name] and [Recipient Name/Company Name] dated [Contract Date], for [brief description of goods/services provided], herein referred to as the "Contract".

As per the terms and conditions of the said Contract, you were obligated to make the payment of [Insert Amount] for the above-stated goods/services within [payment period, e.g., 30 days] from the date of invoice. However, despite repeated reminders and requests, the amount remains unpaid as of the date of this notice.

You are hereby called upon to pay the sum of [Insert Outstanding Amount] within [Number of days, e.g., 15 days] from the date of receipt of this notice, failing which [Your Name/Company Name] will be constrained to initiate appropriate legal proceedings for recovery of the said amount, at your risk as to cost and consequence.

Take further notice that this notice is without prejudice to any other legal rights or remedies available under law or contract.

Yours sincerely,

[Your Name]

[Your Designation]

[Your Company/Organization Name]

[Contact Details]