

Customer Needs Survey Report

1. Report Summary

2. Survey Details

Survey Name	
Project/Department	
Survey Period	
No. of Respondents	

3. Key Findings

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4. Detailed Results

Top Customer Needs Identified

Rank	Customer Need	% Respondents	Notes
1			
2			
3			

Customer Comments

5. Conclusions & Recommendations

6. Action Plan

Action Item	Owner	Timeline	Status
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