

Project Charter

Consulting Engagement

Project Title:

Project Sponsor:

Project Manager:

Date:

1. Purpose / Background

2. Project Scope

In Scope:

Out of Scope:

3. Objectives & Deliverables

- _____
- _____
- _____

4. Stakeholders

Name	Role	Contact
_____	_____	_____
_____	_____	_____

5. Project Milestones & Timeline

Milestone	Target Date
_____	_____
_____	_____

6. Risks & Assumptions

- _____
- _____

7. Approval

Name	Role	Signature	Date