Roles and Responsibilities Matrix for Consulting Teams

Role	Responsibilities	Team Member(s)
Project Manager	• Overall project oversight • Client communication • Timeline and resource management • Risk identification and mitigation	[Name]
Subject Matter Expert	• Provide domain expertise • Validate project deliverables • Ensure alignment with industry best practices	[Name]
Business Analyst	• Gather and document requirements • Conduct stakeholder interviews • Analyze data and processes	[Name]
Consultant	• Perform research and analysis • Prepare reports and recommendations • Support solution design and implementation	[Name]
Client Liaison	• Primary point of contact for client • Facilitate communication and feedback • Escalate issues as needed	[Name]

Note: Replace [Name] with actual team member names. Add or adjust roles and responsibilities as needed for your specific consulting project.