

IT Consulting Scope of Work

1. Project Overview

[Briefly describe the project, goals, and context]

2. Objectives

- [Objective 1]
- [Objective 2]
- [Objective 3]

3. Deliverables

- [Deliverable 1]
- [Deliverable 2]
- [Deliverable 3]

4. Scope of Services

- [Description of service 1]
- [Description of service 2]

5. Timeline

Milestone	Expected Date
[Milestone 1]	[Date]
[Milestone 2]	[Date]

6. Roles & Responsibilities

- [Consultant responsibilities]
- [Client responsibilities]

7. Assumptions & Constraints

- [Assumption or constraint 1]
- [Assumption or constraint 2]

8. Acceptance Criteria

- [Criteria or metric 1]
- [Criteria or metric 2]

9. Authorization

Client Representative: _____ Date: _____
Consultant Representative: _____ Date: _____