

IT Systems Gap Analysis Report

1. Executive Summary

2. Introduction

2.1 Purpose

2.2 Scope

2.3 Methodology

3. Current State Assessment

4. Future State Requirements

5. Gap Analysis

Category	Current State	Future Requirement	Gap Identified	Priority
----------	---------------	--------------------	----------------	----------

6. Recommendations

7. Action Plan

Action Item	Responsibility	Timeline	Status
-------------	----------------	----------	--------

8. Appendix
