

Client Onboarding Risk Assessment

Client Information

Client Name

Contact Person

Industry

Date of Assessment

Risk Assessment Checklist

Risk Area	Description	Risk Level	Notes
Reputational Risk	Potential for negative public perception or controversy	Low	
Financial Risk	Likelihood of payment issues or financial instability	Low	
Compliance Risk	Potential for regulatory or legal violations	Low	
Conflict of Interest	Engagements affecting objectivity or existing clients	Low	
Scope Clarity	Unclear deliverables or ambiguous project definition	Low	

Summary & Recommendations

Overall Assessment

Low Risk

Recommendations / Next Steps

Approvals

Reviewed By

Approval Date