

Operational Risk Assessment Document

Project Name:

Enter project name

Date:

Prepared By:

Name / Position

1. Executive Summary

Provide a brief summary of the risk assessment...

2. Objectives

- Identify key operational risks related to the project
- Assess the potential impact and likelihood of risks
- Recommend mitigation actions

3. Methodology

Describe the approach used for risk identification, analysis, and evaluation...

4. Risk Assessment Table

Risk Description	Potential Impact	Likelihood	Risk Level	Mitigation Actions	Owner

5. Key Findings

Summarize most significant risks and potential impact...

6. Mitigation Plan

Outline recommended actions, owners, and timelines...

7. Monitoring and Reporting

Describe process for ongoing tracking and review of risks...

8. Appendices

- Supporting Documentation
- Definitions
- Risk Matrix

Prepared By:

Approved By:
