

Project Implementation Risk Assessment Outline

1. Executive Summary

- Objective of assessment
- Summary of key risks identified
- Overall risk rating

2. Project Description

- Project scope and objectives
- Key stakeholders
- Project timeline

3. Risk Assessment Approach

- Assessment methodology
- Risk identification process
- Evaluation criteria

4. Identified Risks

1. Strategic Risks
2. Operational Risks
3. Technical Risks
4. Financial Risks
5. Compliance Risks
6. Stakeholder & Change Management Risks

5. Risk Analysis

- Likelihood and impact rating
- Risk matrix
- Key risk drivers

6. Mitigation Strategies

- Proposed risk responses
- Responsible parties
- Timeline for mitigation actions

7. Monitoring & Reporting

- Risk monitoring process
- Reporting frequency and stakeholders
- Escalation procedures

8. Appendices

- Detailed risk register
- Assessment tools and templates
- Additional references