

Leadership Development Workshop

Agenda Outline

Workshop Details

- Date: [Insert Date]
 - Time: [Insert Time]
 - Location: [Insert Location]
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Agenda

1. 09:00 - 09:15 — Welcome & Introductions
 2. 09:15 - 10:00 — Icebreaker Activity
 3. 10:00 - 10:45 — Leadership Fundamentals
 4. 10:45 - 11:00 — Break
 5. 11:00 - 12:00 — Building Effective Teams
 6. 12:00 - 13:00 — Lunch
 7. 13:00 - 13:45 — Communication & Feedback Skills
 8. 13:45 - 14:30 — Conflict Resolution Strategies
 9. 14:30 - 14:45 — Break
 10. 14:45 - 15:30 — Action Planning & Next Steps
 11. 15:30 - 16:00 — Q&A and Wrap-Up
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Objectives

- Develop an understanding of core leadership principles
- Enhance communication, feedback, and team-building skills
- Identify and practice conflict resolution techniques
- Create a personal action plan for leadership development