

# Deliverables Tracking Implementation Plan

Project Name	
Client	
Project Manager	
Date	

## 1. Project Deliverables Overview

Deliverable	Description	Owner	Due Date	Status	Comments

## 2. Milestones & Key Dates

Milestone	Expected Date	Owner	Status

## 3. Risks & Mitigation Plans

Risk	Impact	Mitigation	Owner

## 4. Additional Notes