# Deliverables and KPI Status Report

## Project Overview

**Client:** [Client Name]
**Project:** [Project Title]
**Reporting Period:** [Start Date] â€“ [End Date]
**Report Date:** [Report Date]

## Key Deliverables Status

| Deliverable | Description | Status | Due Date | Comments |
|---|---|---|---|---|
| Initial Assessment Report | Comprehensive review of current business processes | Completed | 2024-05-10 | Delivered and approved by client |
| Strategy Roadmap | Document outlining strategic priorities for Q3/Q4 | *In Progress* | 2024-06-20 | On schedule |
| Implementation Plan | Step-by-step plan for executing recommendations | Delayed | 2024-06-30 | Awaiting client feedback |

## KPI Status Summary

| KPI | Target | Current Value | Status | Comments |
|---|---|---|---|---|
| Revenue Growth (%) | +8% | +5.2% | *In Progress* | Growth on track, monitoring trends |
| Cost Reduction ($) | $200,000 | $150,000 | *In Progress* | Implementing further initiatives |
| Client Satisfaction | â‰¥ 90% | 92% | Achieved | Exceeded target |

## Next Steps

- Finalize Strategy Roadmap by [date]
- Address pending feedback on Implementation Plan
- Continue tracking KPI performance and report updates