

Project Milestone Completion Status Report

Project Name: _____

Report Date: _____

Project Manager: _____

Reporting Period: _____

Milestone Status

#	Milestone Name	Planned Completion	Actual Completion	Status	Comments
1	_____	_____	_____	_____	_____
2	_____	_____	_____	_____	_____
3	_____	_____	_____	_____	_____

Summary & Remarks

Prepared by: _____

Date: _____