

Consulting Engagement Closure Sign-off

Project / Engagement Name

Engagement Reference

Client Organization

Consultant / Firm

Summary of Scope / Deliverables

Client Acknowledgement

Consultant / Firm Comments (optional)

Client Representative Signature

Name

Date

Title

Consultant / Firm Representative Signature

Name

Date

Title

Note: By signing above, both parties confirm that the engagement has been completed as per the agreed scope and deliverables, and that the consulting arrangement is now considered closed.