

# Final Client Acceptance Form

Project Name

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Consulting Firm

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Client Organization

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Project Description

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Scope of Work Delivered

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Summary of Key Deliverables

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## Acceptance Checklist

- ☐ All deliverables reviewed and approved
- ☐ All agreed scope of work completed
- ☐ No outstanding issues or action items
- ☐ Final project report received

Client Comments

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Client Representative Name & Signature

Date

Consulting Firm Representative Name & Signature

Date