

HR Consulting Action Plan Framework

1. Objectives

- Define business and HR goals
- Align action plan with organizational strategy

2. Current Situation Analysis

- Review existing HR policies and processes
- Conduct needs assessment (surveys, interviews, data review)

3. Key Focus Areas

- Talent Acquisition
- Onboarding
- Learning & Development
- Performance Management
- Employee Engagement
- Compensation & Benefits
- Diversity & Inclusion
- Compliance

4. Action Plan

Action Step	Responsibility	Timeline	Resources	Success Metric

5. Evaluation

- Track progress versus milestones and KPIs
- Gather feedback from stakeholders
- Review lessons learned and next steps

6. Notes

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