

# Stakeholder Feedback Summary Sheet

## Project & Deliverable Details

Project Name

Enter project name

Consulting Deliverable

Enter deliverable name/description

Date

## Stakeholder Information

Stakeholder Name

Enter stakeholder name

Role/Title

Enter stakeholder role

Department/Organization

Enter department or organization

## Feedback Summary

Feedback Area	Comments	Suggested Actions
e.g. Clarity, Relevance	Enter feedback comments	Suggested actions

## Overall Satisfaction

Stakeholder Satisfaction (1=Low, 5=High)

Additional Comments

Any further feedback or notes

