IT Strategy Consulting Plan Sample

Business Transformation Project

1. Executive Summary

This document outlines an IT strategy consulting plan to support business transformation. The plan includes assessment, roadmap development, solution design, implementation, and measurement, aligning technology initiatives with organizational goals.

2. Objectives

- Align IT systems and processes with business strategy
- Drive operational efficiency and innovation
- Modernize legacy applications and infrastructure
- Strengthen IT governance and risk management
- Improve customer and employee experience

3. Approach & Phases

1. **Current State Assessment**
   - Review existing IT landscape and capabilities
   - Stakeholder interviews and workshops
   - Gap analysis against industry benchmarks
2. **Strategy & Roadmap**
   - Define future-state vision and guiding principles
   - Identify strategic IT initiatives
   - Develop a phased transformation roadmap
3. **Solution Architecture & Design**
   - Design to-be IT architecture
   - Select technology platforms and partners
   - Data and security blueprint
4. **Implementation & Change Management**
   - Project governance structure
   - Technical rollout and integrations
   - User training and adoption support
5. **Measurement & Continuous Improvement**
   - Define success KPIs
   - Establish monitoring and reporting process
   - Iterate based on feedback

4. Program Timeline

Phase	Duration	Key Deliverables

Assessment	4 weeks	Current State Report, Gap Analysis
Strategy & Roadmap	4 weeks	IT Strategy Document, Transformation Roadmap
Solution Design	6 weeks	Architecture Diagrams, Technology Recommendations
Implementation	12+ weeks	Systems Rollout, Change Management Plan
Review & Optimize	Ongoing	Monitoring Reports, Improvement Actions

5. Key Success Factors

- Strong executive sponsorship and stakeholder engagement
- Clear communication and change management
- Agile, cross-functional project teams
- Continuous measurement and adaptation

6. Roles & Responsibilities

Role	Responsibility
Project Sponsor	Executive support, decision making, resource allocation
IT Strategy Consultant	Lead assessment, strategy, and solution design
Business Stakeholders	Input on requirements, process validation
IT Team	Technical implementation, support, and maintenance
Change Management Lead	User training, communication, adoption tracking