

Consulting Engagement Letter

Date: _____

Client: _____

Re: Financial Advisory Engagement

1. Introduction

This letter confirms the terms and scope of the consulting engagement between **[Consultant Name/Company]** ("Consultant") and **[Client Name]** ("Client") for the provision of financial advisory services.

2. Scope of Services

The Consultant will provide the following services:

- Review and analysis of financial statements and reports
- Evaluation of financial performance and position
- Strategic financial planning and recommendations
- Preparation of advisory reports and presentations
- Other related consulting services as agreed in writing

3. Deliverables

The Consultant will deliver the following:

- Written financial analysis reports
- Recommendations for financial improvement
- Presentations as required

4. Duration

This engagement will begin on _____ and is expected to be completed by _____, unless extended or terminated by either party in writing.

5. Fees & Payment Terms

The Consultant will charge a fee of \$_____ for the services described. Invoices will be issued **[monthly/upon completion]** and are payable within **30 days** of receipt.

6. Confidentiality

Both parties agree to maintain confidentiality with respect to all confidential information exchanged during this engagement.

7. Limitation of Liability

The Consultant's total liability under this engagement will be limited to the amount of fees paid by the Client for the services provided.

8. Acceptance of Terms

By signing below, both parties confirm their acceptance of this engagement under the terms described above.

Consultant Signature & Date

Client Signature & Date