

Key Deliverables Checklist

Consulting Charter

Project Details

Project Name

Client

Consulting Team

Date

Deliverables Checklist

| Deliverable | Description | Owner | Completed |
|--------------------------|-------------|-------|--------------------------|
| Project Charter Document | | | <input type="checkbox"/> |
| Stakeholder Analysis | | | <input type="checkbox"/> |
| Requirements Assessment | | | <input type="checkbox"/> |
| Key Milestones Schedule | | | <input type="checkbox"/> |
| Risk Assessment | | | <input type="checkbox"/> |
| Communication Plan | | | <input type="checkbox"/> |

Notes