

Consulting Client Background Verification Template

1. Client Information

Company Name

Contact Person

Position/Title

Contact Email

Contact Phone

2. Business Information

Registered Address

Website

Industry

Year Established

3. Background Check Details

References (Business/Professional)

Name	Company	Relationship	Contact Info

Summary of Findings

Notes/Comments

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4. Verification Performed

- Registration Documents Verified
- Key Personnel Background Checked
- Reference Checks Completed
- Financial Information Verified

5. Verified By

Name

Position

Date
