

# Consulting Engagement Scope Definition Document

Client Name		Consultant/Team Name	
Engagement Title		Date	

## 1. Purpose and Objectives

## 2. Background

## 3. Scope of Work

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## 4. Deliverables

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## 5. Out of Scope

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## 6. Assumptions

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## 7. Roles & Responsibilities

Role	Responsibility	Assigned To

## 8. Timeline & Milestones

Milestone	Target Date

## 9. Approvals

Name	Role	Signature	Date