

# Data Access and Confidentiality Consent Form

This form outlines the terms under which confidential data may be accessed, handled, or shared in the context of consulting projects. All individuals involved must read and consent to these terms prior to participation.

## 1. Purpose

The purpose of this form is to establish mutual understanding and agreement regarding the confidentiality and security of sensitive data shared during the consulting engagement.

## 2. Definition of Confidential Data

For the purpose of this agreement, “confidential data” means any customer, business, financial, or proprietary information, technical or non-technical, disclosed in writing, orally, or by any other means.

## 3. Data Access

- Access to confidential data is limited to those directly involved with the project.
- Data must not be disclosed to unauthorized parties under any circumstances.
- All data must be handled with appropriate technical and administrative safeguards.

## 4. Obligations

1. Use confidential data solely for purposes related to the project.
2. Prevent unauthorized access, duplication, or transmission of data.
3. Report any potential data breach or misuse immediately to the project lead.
4. Comply with all relevant data protection and privacy laws.

## 5. Consent and Agreement

By signing this form, you acknowledge that you have read, understood, and agree to comply with the data access and confidentiality obligations described above.

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Name & Signature Date

For any questions regarding this consent form, please contact the project coordinator.