

# Environmental Consulting Engagement Letter

Date: \_\_\_\_\_

To:

Client Name: \_\_\_\_\_

Address: \_\_\_\_\_

## 1. Introduction

This letter sets forth the terms and conditions under which **[Consulting Firm Name]** (â€œConsultantâ€) will provide environmental consulting services to **[Client Name]** (â€œClientâ€).

## 2. Scope of Services

Consultant will provide the following services:

\_\_\_\_\_  
\_\_\_\_\_.

## 3. Fees and Payment

Fees for services will be as follows:

\_\_\_\_\_

Invoices will be submitted as follows: \_\_\_\_\_. Payment terms:

\_\_\_\_\_.

## 4. Term and Termination

This engagement will commence on \_\_\_\_\_ and continue until \_\_\_\_\_ or until terminated by either party with written notice.

## 5. Confidentiality

Consultant agrees to maintain confidentiality of Client's information and only use it for the purpose of fulfilling this engagement.

## 6. Limitation of Liability

Consultant's liability is limited to the fees paid for services provided under this engagement.

## 7. Acceptance

If the above terms are acceptable, please sign and return a copy of this engagement letter.

\_\_\_\_\_  
Client Signature

Date: \_\_\_\_\_

\_\_\_\_\_  
Consultant Signature

Date: \_\_\_\_\_