

# Cost-Benefit Analysis Worksheet

**Project / Initiative:**

**Date:**

## Estimated Costs

Description	Type (Fixed/Variable)	Amount (\$)
<b>Total Estimated Cost</b>		

## Estimated Benefits

Description	Type (Tangible/Intangible)	Amount (\$/Value)
<b>Total Estimated Benefit</b>		

## Summary

**Net Benefit (Benefit - Cost):**

**Benefit-Cost Ratio:**

**Payback Period:**

## Assumptions & Notes

Document any assumptions or notes here...