

Resource Allocation Plan

Operations Consulting Feasibility

1. Objective

To outline resource allocation for the feasibility phase of an operations consulting engagement, ensuring optimal utilization of available personnel and assets.

2. Key Activities & Deliverables

Activity	Deliverable	Estimated Timeline
1. Preliminary Assessment	Initial Findings Report	Week 1
2. Data Collection & Analysis	Analysis Spreadsheet	Weeks 2-3
3. Stakeholder Interviews	Interview Summaries	Week 3
4. Feasibility Evaluation	Feasibility Matrix	Week 4
5. Recommendations	Feasibility Report	Week 5

3. Resource Assignment

Role	Name / (Placeholder)	Allocation (%)	Responsibilities
Consulting Lead	[Name]	40%	Supervision, client communication, key decisions
Operations Analyst	[Name]	60%	Data analysis, research, report drafting
Subject Matter Expert	[Name]	20%	Specialist input, feasibility validation
Project Coordinator	[Name]	30%	Scheduling, documents, tracking milestones

4. Resource Calendar

Week	Resource(s)	Main Focus
1	Consulting Lead, Coordinator	Kick-off, preliminary assessment
2-3	Analyst, SME	Data collection, interviews, analysis
4	All	Feasibility evaluation, workshop
5	Consulting Lead, Analyst	Reporting, recommendations delivery

5. Assumptions & Constraints

- All resources are available as scheduled.
- Client provides timely access to required data.
- Feedback cycles are completed within planned timeframes.

6. Approval

Prepared by: [Name], [Date]

Reviewed by: [Name], [Date]