

# Resource Allocation Plan

## Operations Consulting Feasibility

### 1. Objective

To outline resource allocation for the feasibility phase of an operations consulting engagement, ensuring optimal utilization of available personnel and assets.

### 2. Key Activities & Deliverables

Activity	Deliverable	Estimated Timeline
1. Preliminary Assessment	Initial Findings Report	Week 1
2. Data Collection & Analysis	Analysis Spreadsheet	Weeks 2-3
3. Stakeholder Interviews	Interview Summaries	Week 3
4. Feasibility Evaluation	Feasibility Matrix	Week 4
5. Recommendations	Feasibility Report	Week 5

### 3. Resource Assignment

Role	Name / (Placeholder)	Allocation (%)	Responsibilities
Consulting Lead	[Name]	40%	Supervision, client communication, key decisions
Operations Analyst	[Name]	60%	Data analysis, research, report drafting
Subject Matter Expert	[Name]	20%	Specialist input, feasibility validation
Project Coordinator	[Name]	30%	Scheduling, documents, tracking milestones

### 4. Resource Calendar

Week	Resource(s)	Main Focus
1	Consulting Lead, Coordinator	Kick-off, preliminary assessment
2-3	Analyst, SME	Data collection, interviews, analysis
4	All	Feasibility evaluation, workshop
5	Consulting Lead, Analyst	Reporting, recommendations delivery

### 5. Assumptions & Constraints

- All resources are available as scheduled.
- Client provides timely access to required data.
- Feedback cycles are completed within planned timeframes.

## 6. Approval

**Prepared by:** [Name], [Date]  
**Reviewed by:** [Name], [Date]