

# Remote Work Employment Agreement

This Remote Work Employment Agreement ("Agreement") is made and entered into as of \_\_\_\_\_ (the "Effective Date") by and between:

**Employer:** \_\_\_\_\_

**Employee:** \_\_\_\_\_

## 1. Position and Duties

Employee agrees to serve in the position of \_\_\_\_\_ and perform all duties as assigned by Employer, subject to the terms and conditions of this Agreement.

## 2. Remote Work Arrangement

1. Employee will work remotely from the following address:  
\_\_\_\_\_.
2. Employee agrees to maintain a safe and productive work environment.

## 3. Work Hours

Employee's standard work hours will be: \_\_\_\_\_. Any changes to work hours or schedule must be approved by Employer.

## 4. Compensation

Employee will be compensated as follows: \_\_\_\_\_.

## 5. Equipment and Expenses

1. Employer will provide the following equipment: \_\_\_\_\_.
2. Employee is responsible for:  
\_\_\_\_\_.

## 6. Confidentiality

Employee agrees to maintain the confidentiality of Employer's proprietary and confidential information as per Employer's policies.

## 7. Term and Termination

This Agreement will remain in effect until terminated by either party in accordance with Employer's policies.

## 8. Acknowledgement

By signing below, both parties acknowledge and accept the terms of this Remote Work Employment

Agreement.

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Employer Signature:

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Date: \_\_\_\_\_

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Employee Signature:

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Date: \_\_\_\_\_