

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]

[Date]

[Recipient's Name or Customer Service Department]
[Company Name]
[Company Address]
[City, State, ZIP Code]

Subject: Complaint Regarding Misrepresentation of Product

Dear [Recipient's Name or Sir/Madam],

I am writing to formally complain about the misrepresentation of a product I purchased from your company, [Product Name/Model], purchased on [Date of Purchase], with order/reference number [Order Number].

The product was described as [State exact claims or descriptions made by the seller], but upon receiving and trying the product, I found that it [State the differences or problems]. This significant difference between the described and actual product is misleading and does not meet my expectations or the advertised claims.

I kindly request a resolution to this issue, such as a replacement, a full refund, or another satisfactory remedy. I have attached copies of the invoice and any supporting documentation.

I look forward to your prompt response. Please let me know how you intend to resolve this matter within [reasonable time frame, e.g., 14 days].

Sincerely,

[Your Name]