

# Civil Court Subpoena Form

Court Name

Case Number

Division

Plaintiff(s)

Defendant(s)

## TO (NAME AND ADDRESS OF PERSON SUBPOENAED)

## YOU ARE COMMANDED TO (CHECK ONE OR MORE):

- ☐ Appear and testify at the hearing/trial at the place, date, and time specified below.
- ☐ Produce and permit inspection, copying, testing, or sampling of the following items or premises:

Describe items, documents, or premises...

## PLACE OF APPEARANCE/PRODUCTION

Date

Time

## ISSUED BY

Name

Title/Role

Address

Phone

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date Issued

**Note:** Failure to obey this subpoena may be deemed contempt of court and subject to penalties.