

# Retainer Service Agreement for Legal Services

This Retainer Service Agreement ("Agreement") is entered into as of \_\_\_\_\_, by and between:

**Client:** \_\_\_\_\_

**Address:** \_\_\_\_\_

and

**Attorney/Law Firm:** \_\_\_\_\_

**Address:** \_\_\_\_\_

## 1. Scope of Services

The Attorney agrees to provide the Client with the following legal services:

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

Any additional services will require a separate agreement or written amendment.

## 2. Retainer and Fees

The Client shall pay a retainer fee of \$\_\_\_\_\_. The attorney's hourly rate is \$\_\_\_\_\_ /hour or as specified below:

- \_\_\_\_\_
- \_\_\_\_\_

The retainer will be applied to legal fees and costs as incurred. Any unused portion will be refunded to the Client upon termination of services.

## 3. Term and Termination

This Agreement will commence on the date above and will continue until terminated by either party upon written notice.

## 4. Confidentiality

The Attorney shall maintain strict confidentiality of all information obtained from the Client during the course of the representation, as required by law.

## 5. Entire Agreement

This Agreement constitutes the entire agreement between the parties and supersedes any prior agreements relating to the subject matter herein.

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Client Signature Date

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Attorney Signature Date