

[Landlord's Name]  
[Landlord's Address]  
[City, State, ZIP Code]  
[Phone Number]

Date: [Date]

[Tenant's Name]  
[Tenant's Address]  
[City, State, ZIP Code]

**Subject: 30-Day Eviction Notice**

Dear [Tenant's Name],

This letter serves as a formal 30-day notice to vacate the premises located at [Rental Property Address]. In accordance with the lease agreement and applicable state and local laws, you are hereby notified that your tenancy will be terminated 30 days from the date of this notice.

Please ensure that you remove all your personal belongings and return the keys to the property by [Move-out Date]. The premises should be left in clean and good condition. If you have any questions or need to arrange a final inspection, please contact me at your earliest convenience.

Failure to vacate the premises within the allotted time may result in legal proceedings for eviction.

Thank you for your cooperation.

Sincerely,

[Landlord's Name]

[Signature(Optional)]