

# Startup Board Meeting Minutes

Date:

Time:

Location:

Chairperson:

## Attendees

Absent:

## Agenda

1.

2.

3.

## Discussion & Decisions

1. Agenda Item 1:

2. Agenda Item 2:

3. Agenda Item 3:

Action Items & Owners

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Next Meeting

Date:

Proposed Agenda:

Minute taker:

Approval (Chairperson):