

Business Formation Retainer Agreement

This Business Formation Retainer Agreement (the "Agreement") is made and entered into on this _____ day of _____, 20____, by and between:

- **Client:** _____
- **Address:** _____
- **Email:** _____

and

- **Attorney/Law Firm:** _____
- **Address:** _____
- **Email:** _____

1. Scope of Services

Attorney agrees to provide legal services to Client in connection with the formation of a business entity, including entity selection, preparation and filing of formation documents, and other related services as agreed upon.

2. Fees and Retainer

Client agrees to pay a retainer in the amount of \$ _____, to be applied against attorney fees and costs. The hourly rate for attorney services is \$ _____ per hour. Any unused portion of the retainer shall be refunded to Client.

3. Term & Termination

This Agreement shall commence on the date above and continue until completion of the agreed-upon services or termination by either party upon written notice.

4. Client Cooperation

Client agrees to cooperate with Attorney and to provide all information necessary for the performance of legal services.

5. Confidentiality

Attorney shall maintain the confidentiality of all information obtained from Client, in accordance with applicable laws and rules of professional conduct.

6. Entire Agreement

This Agreement constitutes the entire understanding between the parties related to the subject matter herein and supersedes all prior agreements, whether written or oral.

Client Signature

Date: _____

Attorney/Law Firm Signature

Date: _____