

# Intellectual Property Retainer Agreement

This Intellectual Property Retainer Agreement ("Agreement") is entered into as of \_\_\_\_\_, by and between:

**Client:** \_\_\_\_\_

**Address:** \_\_\_\_\_

and

**Attorney/Firm:** \_\_\_\_\_

**Address:** \_\_\_\_\_

## 1. Scope of Engagement

The Attorney will provide legal services to the Client in connection with intellectual property matters, including but not limited to copyright, trademark, patent, and related legal services as requested by the Client.

## 2. Retainer and Fees

The Client agrees to pay a retainer of \$\_\_\_\_\_ to the Attorney. All fees and expenses incurred will be deducted from this retainer. Hourly rates and billing terms are as follows:

- Attorney: \$\_\_\_\_\_ per hour
- Paralegal: \$\_\_\_\_\_ per hour

## 3. Costs and Expenses

The Client agrees to reimburse the Attorney for all reasonable costs and expenses incurred in connection with the legal services provided, including but not limited to filing fees, travel expenses, and expert witness fees.

## 4. Client Cooperation

The Client agrees to cooperate fully, provide all information and documents necessary, and communicate openly for the effective representation of intellectual property interests.

## 5. Termination

Either party may terminate this Agreement at any time by providing written notice. Upon termination, the Attorney will provide a final statement and refund any unused portion of the retainer, if applicable.

## 6. Confidentiality

The Attorney shall maintain the confidentiality of all information received from the Client in accordance with applicable laws and professional standards.

## 7. Entire Agreement

This Agreement constitutes the entire understanding between the parties and supersedes all prior agreements or understandings, whether written or oral, relating to the services described herein.

**Client:** \_\_\_\_\_ Date: \_\_\_\_\_

**Attorney/Firm:** \_\_\_\_\_ Date: \_\_\_\_\_

