

Monthly Profit and Loss Statement

Business Name: _____
Month/Year: _____

Revenue

Description	Amount
Sales Revenue	
Other Income	
Total Revenue	

Cost of Goods Sold (COGS)

Description	Amount
Beginning Inventory	
Purchases	
Ending Inventory	
Total COGS	

Gross Profit

Gross Profit (Total Revenue - Total COGS)

Operating Expenses

Description	Amount
Rent	
Utilities	
Salaries & Wages	
Office Supplies	
Marketing & Advertising	
Insurance	
Depreciation	
Other Expenses	
Total Operating Expenses	

Net Profit (Loss)

Net Profit (Gross Profit - Total Operating Expenses)

Prepared by: _____

Date: _____