

Facility Renovation Budget Proposal

Project Title

Facility Name/Location

Project Manager

Date of Submission

1. Executive Summary

2. Project Scope & Description

3. Renovation Budget Breakdown

Category	Description	Estimated Cost
Planning & Design		
Construction & Materials		
Labor		
Furnishings & Equipment		
Contingency		
Total Estimated Budget		

4. Timeline

Milestone	Start Date	End Date
Design & Planning		
Procurement		
Construction		
Final Inspection & Handover		

5. Justification & Benefits

Prepared By

Approved By