

# Nonprofit Event Finance Proposal

## Event Overview

Event Name: \_\_\_\_\_

Date: \_\_\_\_\_

Location: \_\_\_\_\_

Prepared by: \_\_\_\_\_

Date of Proposal: \_\_\_\_\_

## Event Description

Briefly describe the event, its purpose, targeted audience, and expected benefits.

## Budget Summary

Item	Estimated Cost (\$)	Funding Source
Venue Rental	_____	_____
Staff & Volunteers	_____	_____
Marketing & Promotion	_____	_____
Supplies & Equipment	_____	_____
Other (specify)	_____	_____
<b>Total</b>	_____	_____

## Funding Sources

- Grants: \_\_\_\_\_
- Sponsorships: \_\_\_\_\_
- Donations: \_\_\_\_\_
- Ticket Sales: \_\_\_\_\_
- Other: \_\_\_\_\_

## Expected Outcomes & Impact

Summarize the intended outcomes and the impact of the event on the community or beneficiaries.

## Approval & Signatures

\_\_\_\_\_

Name & Title

Date: \_\_\_\_\_

\_\_\_\_\_

Name & Title

Date: \_\_\_\_\_

