

Nonprofit Event Finance Proposal

Event Overview

Event Name: _____

Date: _____

Location: _____

Prepared by: _____

Date of Proposal: _____

Event Description

Briefly describe the event, its purpose, targeted audience, and expected benefits.

Budget Summary

Item	Estimated Cost (\$)	Funding Source
Venue Rental	_____	_____
Staff & Volunteers	_____	_____
Marketing & Promotion	_____	_____
Supplies & Equipment	_____	_____
Other (specify)	_____	_____
Total	_____	_____

Funding Sources

- Grants: _____
- Sponsorships: _____
- Donations: _____
- Ticket Sales: _____
- Other: _____

Expected Outcomes & Impact

Summarize the intended outcomes and the impact of the event on the community or beneficiaries.

Approval & Signatures

Name & Title

Name & Title

Date: _____

Date: _____

