

[Company Name]
[Address Line 1]
[Address Line 2]
Date: _____
Voucher No: _____

Vendor Settlement Payment Voucher

Vendor Name _____

Vendor Code _____

Payment Method _____

Bank Details _____

Invoice No	Invoice Date	Description	Invoice Amount	Paid Amount
Total				

Amount in Words _____

Remarks _____

Prepared By _____

Checked By _____

Approved By _____

Received By _____