

Community Association Bylaws Example

Article I: Name and Purpose

The name of this organization shall be the [Community Name] Association. The purpose of the Association is to promote the communal welfare, maintain common areas, and manage shared interests of the residents within the community.

Article II: Membership

1. All property owners within the community are members of the Association.
2. Each member is entitled to one vote per property owned.
3. Membership rights and responsibilities are non-transferable except with property ownership.

Article III: Meetings

1. An annual meeting of the members shall be held once per calendar year.
2. Special meetings may be called by the Board or by petition of at least 20% of the members.
3. Notice of meetings must be provided at least ten (10) days in advance.
4. A quorum shall consist of 25% of the membership, present in person or by proxy.

Article IV: Board of Directors

1. The Association shall be governed by a Board of Directors composed of [Number] members.
2. Directors shall serve staggered terms of two years.
3. The Board is responsible for management, finances, and enforcement of bylaws and policies.
4. Vacancies on the Board may be filled by majority Board vote until the next annual meeting.

Article V: Officers

1. Officers of the Association shall be President, Vice President, Secretary, and Treasurer.
2. Officers are elected by the Board for a term of one year.
3. Duties of each officer shall be defined in the Association's policies and procedures.

Article VI: Committees

1. The Board may establish committees as needed to carry out the work of the Association.
2. Committee members shall be appointed by the Board.

Article VII: Finances

1. Dues and assessments shall be determined and approved by the Board.
2. All Association funds shall be deposited into an account in the Association's name.
3. An annual financial report shall be presented to the membership.

Article VIII: Amendments

1. These Bylaws may be amended by a two-thirds (2/3) vote of the members present at any annual or special meeting, provided that notice of the proposed amendment is given at least ten (10) days in advance.

Article IX: Adoption

These Bylaws were adopted by the membership of the [Community Name] Association on the [Adoption Date].