

Annual Operating Budget Template

Business Name: _____

Fiscal Year: _____

Income

Revenue Category	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Product Sales													
Service Income													
Other Income													
Total Income													

Operating Expenses

Expense Category	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Salaries & Wages													
Rent													
Utilities													
Office Supplies													
Marketing / Advertising													
Insurance													
Professional Fees													
Other Expenses													
Total Operating Expenses													

Net Operating Income

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Total Income													
â”‚ Total Expenses													
Net Operating Income													