

Statement of Functional Expenses

For the Year Ended December 31, 20XX

Expenses	Program Services	Management & General	Fundraising	Total
Salaries and Wages	150,000	30,000	15,000	195,000
Employee Benefits	20,000	4,000	2,000	26,000
Occupancy	18,000	6,000	1,000	25,000
Office Supplies	3,500	1,200	500	5,200
Professional Fees	6,000	7,000	1,000	14,000
Travel	8,000	1,000	2,000	11,000
Printing & Publications	2,000	500	4,500	7,000
Other	3,000	800	700	4,500
Total Expenses	210,500	50,500	26,200	287,200