

Payment Voucher Specimen

For Supplier Invoices

Voucher No.

Date

Supplier Name

Supplier Code

Invoice No.

Invoice Date

Payment Method

Bank Account

Reference

Invoice Details

#	Description	Invoice Amount	Deductions	Net Payable	Remarks
Total					

Amount in Words

Prepared By

Checked By

Authorized By

Received By

Signature & Date

Signature & Date

Signature & Date

Signature & Date