

# Credit Note (Invoice Correction)

From:

ABC Company Ltd.

123 Main Street

New York, NY 10001

Tax ID: 123456789

To:

XYZ Client Inc.

789 Client Ave

Los Angeles, CA 90001

Tax ID: 987654321

Credit Note No: CN-2024-001 Date: 2024-06-20  
Reference Invoice: INV-2024-1009 Invoice Date: 2024-06-10

## Reason for Correction

Overcharged on Item B. Kindly see the corrected details below.

## Credit Note Details

Description	Qty	Unit Price	Original Amount	Corrected Amount	Credit Amount
Item A	2	100.00	200.00	200.00	0.00
Item B	3	150.00	450.00	300.00	150.00
					Subtotal 150.00
					Tax (10%) 15.00
					<strong>Total Credit Note Amount 165.00</strong>

This credit note authorizes the adjustment of the original invoice. Please amend your records accordingly.

Authorized Signature

Date