

Donor Receipt

Organization Name: [Your Organization Name]
Address: [Organization Address]
Phone: [Organization Phone Number]
Email: [Organization Email Address]
Tax ID: [EIN/Tax Identification Number]

Donor Information

Donor Name: [Donor Name]
Address: [Donor Address]
Phone: [Donor Phone]
Email: [Donor Email]

Donation Details

Event Name: [Event Name]
Donation Date: [Date]
Description: [Description of Gift, Item, or Service]
Amount/Value: [Donation Amount or Estimated Value]
Donation Type: [Cash / Check / In-Kind / Other]

Acknowledgement

This receipt acknowledges that no goods or services were provided in exchange for this contribution, unless otherwise noted above. [Your Organization Name] is a 501(c)(3) tax-exempt nonprofit organization. Please retain this receipt for your tax records.

Authorized Signature

Date: _____