

Annual Operating Budget Template

Organization Name:	
Fiscal Year:	
Prepared By:	
Date:	

Revenue

Source	Budgeted	Actual	Variance
Grants			
Donations			
Fundraising Events			
Program Income			
Other Income			
Total Revenue			

Expenses

Expense Category	Budgeted	Actual	Variance
Personnel			
Program Costs			
Supplies			
Rent & Utilities			
Marketing			
Professional Fees			
Insurance			
Other Expenses			
Total Expenses			

Net Surplus (Deficit)

Description	Budgeted	Actual	Variance
Total Revenue - Total Expenses			