

Capital Project Budget Template

For Nonprofit Organizations

Date:

Project Name:

Organization Name:

Prepared By:

1. Project Description

Brief summary of the capital project

2. Project Timeline

Projected start and completion dates

3. Budget Estimates

Budget Item	Description	Estimated Cost	Funding Source	Notes
e.g. Construction		\$		
e.g. Equipment		\$		
e.g. Permits & Fees		\$		

Total Estimated Cost:

4. Additional Comments

Any important notes or assumptions