

# Tangible Asset Register

Date: \_\_\_\_\_  
Prepared by: \_\_\_\_\_

#	Asset Description	Asset ID/Serial No.	Location	Date Acquired	Cost	Depreciation Method	Accumulated Depreciation	Net Book Value	Responsible Person	Status	Remarks
1											
2											

**Note:** This register should be updated regularly to reflect additions, disposals, transfers, and changes in asset status.