

# Payment Receipt

Receipt # \_\_\_\_\_ | Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

## Received From

Name/Business: \_\_\_\_\_

Address: \_\_\_\_\_

Phone/Email: \_\_\_\_\_

## Payment Details

Description	Quantity	Unit Price	Amount
<b>Subtotal:</b> _____			
<b>Tax:</b> _____			
<b>Total Paid:</b> _____			

## Payment Method

Method: Cash / Credit Card / Bank Transfer / Other: \_\_\_\_\_

Reference/Notes: \_\_\_\_\_

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Authorized Signature