

Multi-Account Bank Reconciliation Worksheet

Account Name	Account Number	Date	Prepared By

Bank Balances

Account	Bank Statement Balance	Book Balance
Account 1		
Account 2		
Account 3		

Reconciling Items

Type	Description	Account	Amount
Deposit in Transit			
Outstanding Check			
Bank Error			
Book Error			

Adjusted Balances

Account	Adjusted Bank Balance	Adjusted Book Balance	Difference
Account 1			
Account 2			
Account 3			

Notes